

LTUE Art Show/Print Shop Registration Form

Please **print or type clearly and completely**, then **sign and date** applicable releases!

Artist's Legal Name _____ Website _____
 Studio Name _____ Email _____
 Address _____ Telephone _____
 City _____ State/Province _____ Postal Code _____ Country _____

Make check payable to: ___ Artist ___ Agent (below) **Mail check to:** ___ Artist ___ Agent (below)

Agent Information:

Agent Name _____ Email _____
 Address _____ Telephone _____
 City _____ State/Province _____ Postal Code _____ Country _____

Make Check or Money Order payable to *****Utah Valley Events LLC.*****

Bring this form (just this first page), your art, the control sheets, and the appropriate payment for space in the show with you.

Panel Space (indicate number of panels reserved)

_____ 4' x 3' Panels @ \$25.00 each
 _____ Table Space (Comparable) @ \$25.00 each
 _____ Floor Space (Sculptures) @ \$25.00 each

Y / N Are you bringing items for the Print Shop?

_____ Number of items exclusive for the Print Shop?
 (See Print Shop Rules Below)

Number bid sheets needed. (How many)?

_____ Horizontal (wide) _____ Vertical (tall)

May news media photograph/film your works?

_____ As group; _____ As individual works; _____ No

Your information we may share with Buyers:

_____ Address _____ Email _____
 Telephone _____

Your information we may share with Art Shows:

_____ Address _____ Email _____
 Telephone _____

How will your art arrive?

_____ I will bring _____ Agent will bring

Releases

Art Show/Print Shop participation: I, _____ (print name) agree to the rules of participation for the Life, the Universe, & Everything (LTUE) Art Show/Print Shop as attached, and I further understand that I have no contract with the LTUE Art Show or Print Shop until all my reservation materials and fees are completed and received, and all appropriate releases signed. I further understand that space is limited and that LTUE reserves the right to cancel my reservation for any or no reason whatsoever.

Signature: _____ Date: _____

Art Show/Print Shop Pick-Up Release: I, _____ (print name) am having my art hung, or my unsold art and print shop items picked up by _____ (printed name of agent) and hereby authorize LTUE's staff to release said art to this person, upon presentation of sufficient identification (please see complete rules for hanging and pick up times).

Signature: _____ Date: _____

Art Show Use Only

LTUE Art Show Year:

In:	Date:	Out:	Date:
Panel Number(s):		Hanger:	
Packed by:	Date:	Artist/Agent/AS:	Date:

Life, the Universe, & Everything 2017 Art Show

Rules and Information for Artists
Adapted from Westercon 67 information
by Elayne Pelz and Joe Monson.

This show being brought to you by
Logan Kearsley
LTUE Art Show
artshow@ltue.net

Life, the Universe, & Everything (LTUE) is Utah's largest and longest-running general science fiction and fantasy academic symposium. It is held annually in Provo, Utah.

Attendance at LTUE is normally 1000 to 1400 fans, and it is a very fun and friendly symposium. (At least we enjoy it a lot!!)

You do not need to be a member of LTUE to enter artwork in the Art Show, but you must be a member if you wish to attend any other symposium activities. You can register for the symposium itself online at <http://www.ltue.net/register/>

The judgment and decisions of the Art Show Staff and Director(s) in all matters of the Art Show is final.

Due to staff limitations, we are unable to accept mail-in artwork for 2017. Work will have to be delivered by the artist, or their chosen agent listed on their registration form.

Art Show for LTUE 2017 held by:

Utah County Events, LLC. 776 West 1250 North,
Orem, Utah 84057

Content and Copyright

Works judged by the Art Show Staff to have pornographic and/or libelous content in regard to known persons and/or to well known characters will not be accepted. Please keep content to a "PG" level or below.

Any copyright, licensing, and/or other legal concerns with fictional or nonfictional characters are the

responsibility of the individual artist. By submitting art to the LTUE Art Show, you are stating that the work is your original, non-derivative work, and that the work does not violate any copyright, licensing, and/or other domestic and/or international laws.

LTUE, Utah Valley Events, their individual and/or collective agents, representatives, servants, assigns, employees, staff, volunteers, sponsors, supporters, organizers, attendees, venues, venue employees, and/or venue owners cannot be held liable for any and all potential or actual violations of copyright and other laws in regard to the artist's works. Do not submit anything that is not your original, non-derivative work (or the work of a person for whom you are an agent). We appreciate your cooperation.

Photography and Filming of Art

There will be no photography or video recording of any kind in the Art Show unless cleared by the Art Show Director(s) in advance. The artist or agent must be present or have indicated on the registration form that news media filming and photography is acceptable.

Decisions regarding who is or is not considered "news media" shall be made by the Art Show Director(s).

Art Show Space

Art Show space (or "display space") is available in "panels" 4' wide by 3' high, and made of canvas. Materials for hanging artwork will be provided by the symposium. Requests for more multiple units of display space must be cleared with the Art Show Director(s) in advance.

Display space in the art show proper is priced as follows:

3 foot x 4 foot panel: \$25 each

Table (or floor space for sculptures): \$25 each

Reproductions (or "prints") are allowed in the display space, but only one of any particular piece may be hung

in the show and it must be a limited, numbered print. If you wish to sell multiple prints (whether limited/numbered or not) of an individual piece, or if you wish to sell unnumbered prints, they must be sold in the print shop.

Print Shop Fees

There is no cost to submit items to sell in the Print Shop, though there is a 20% commission on all sales in the Print Shop.

Registration, Fees, and Commission

Each individual artist must complete a separate registration form, even if one agent is representing multiple artists. This helps us keep our paperwork straight and makes things more efficient and less confusing on our end.

All Art Show fees must be paid prior to hanging art in display space or placing items in the Print Shop. They must be accompanied by a completed Registration Form. Checks should be made payable to “Utah Valley Events, LLC” and drawn on a U.S. bank. International Postal Money Orders in U.S. Dollars are also acceptable. If you have currency conversion problems, please contact us for more options.

A 20% commission will be collected on all sales, whether in the Art Show proper or in the Print Shop.

Packaging of Art for Display and Print Shop

All artwork must be able to withstand reasonable, careful handling by the Art Show Staff. We want your work to go home with the buyer in perfect condition.

Artists need to prepare all two-dimensional work for hanging. This means the work should be matted, mounted or framed. If unable, we strongly encourage you to bag, or shrink-wrap them to protect the piece. Please note that stick-on, plastic hangers, or unmatted works are not acceptable in the display area. Artists can

sell unprepared works in the print shop, where we recommend at least backer-board and bagging/shrink-wrap on pieces.

Jewelry should be displayed in the artist’s own display case, and the case placed on a table. Enough table space must be purchased to hold the display case. If you have a lockable case, please give one set of keys to the Art Show Director(s), so that we can get to the pieces.

All artwork (display and print shop) must be clearly and legibly labeled, preferably on the back of the piece. This can be done on the backer-board for the piece or by using sticker on the bagged piece. Please include at least the title of the piece and your name. Artists will often include the year a piece was completed, the limited print number (if applicable), and a web address as well.

Insure Your Work

Artists are responsible for their own insurance. Check your homeowner’s policy as you may have appropriate coverage there. We will take reasonable care of your artwork in the show, but LTUE cannot acquire the expensive extra insurance for the Art Show.

Pricing and Bidding

Once entered in the show, the conditions of sale (minimum bid, not-for-sale, etc.) may not be changed. No artwork may be withdrawn from the Art Show until after the bidding closes on Saturday.

The highest bidder must pay for the work on Saturday during pickup (see times below).

Return of Artwork and Artist Payments

Payment for sold works will be sent via First Class Mail to the artist within eight weeks following the symposium. There will be absolutely no payments to artists at the symposium.

Setup and Schedule

Wednesday, 15 February 2017

Start setup of art show in the evening

Thursday, 16 February 2017

8:00 a.m.: Finish setup

9:00 a.m.: Artist check-in, continue hanging art

11:00 p.m.: Art Show opens, People's Choice
Award voting begins

7:00 p.m.: Art Show closes for the day

Friday, 17 February 2017

9:00 a.m.: Art Show opens

5:00 p.m.: Art Show Judging complete, People's
Choice Award voting ends

7:00 p.m.: Art Show closes for the day

Saturday, 18 February 2017

9:00 a.m.: Art Show opens

4:00 p.m.: Art Show closes; silent bidding ends

5:00 p.m.: Final pickup of purchased art begins

5:30 p.m.: Artist checkout (through 6:30 p.m.)